

## **R25-5. Payment of Per Diem to Boards.**

### Rules text

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R25-5-1. Purpose.

### Rule text

The purpose of this rule is to establish the procedures for payment of per diem to policy boards, advisory boards, councils, or committees within state government.

R25-5-2. Authority.

### Rule text

This rule is established pursuant to Section 63A-3-106, which authorizes the Director of Finance to establish per diem rates.

R25-5-3. Definitions.

### Rule text

(1) "Boards" means policy boards, advisory boards, councils, or committees within state government.

(2) "Finance" means the Division of Finance.

(3) "Per diem" means an allowance paid daily.

(4) "Rate" means an amount of money.

(5) "Independent Corporation Board" means the board of directors of any independent corporation subject to Section 63E Chapter 2 that is subject to this rule by its authorizing statute.

R25-5-4. Rates.

### Rule text

(1) Each member of a board within state government shall receive \$60 per diem for each official meeting attended that lasts up to four hours and \$90 per diem for each official meeting that is longer than four hours.

(2) Travel expenses shall also be paid to board members in accordance with Rule R25-7.

(3) Members may decline to receive per diem and/or travel expenses for their services.

(4) Upon approval by Finance, members of an independent corporation board may receive per diem, at rates exceeding those established in Subsection R25-5-4(1), for each meeting attended as part of their official duties and for reasonable preparation associated with meetings of the full board or the board's subcommittees.

#### R25-5-5. Rates for State Employees.

##### Rule text

(1) Full-time state employees serving on boards may not be eligible for per diem at board meetings held during normal working hours. State employee board members attending meetings held at a time other than normal working hours shall receive \$60 per diem for each official meeting attended that lasts up to four hours and \$90 per diem for each official meeting that is longer than four hours.

(2) Travel expenses shall also be paid to state employees serving on boards in accordance with Rule R25-7.

#### R25-5-6. Payment of Per Diem.

##### Rule text

All board members are paid their per diem through the payroll system in order to calculate and withhold the appropriate taxes.

##### Annotations

References: 63A-3-106.

##### History

History: 14841, NEW, 11/04/93; 17708, AMD, 06/03/96; 21623, 5YR, 10/30/98; 21887, NSC, 03/05/99; 22049, AMD, 07/13/99; 26717, 5YR, 10/22/2003; 28384, AMD, 01/25/2006.

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